

# Subject | Minutes of the Core Committee Meeting of COST Action CA17101: *“European Network on Pseudomyxoma Peritonei”*

## 1. Welcome and acceptance of agenda

- a. The meeting began at 14.00.
- b. Present: Faheez Mohamed, Sarah Cosyns, Norman Carr, Kjersti Flatmark, Shigeki Kusamura, Dawn Patrick-Brown, Alvaro Arjona (Invited Guest)
- c. Absent: Adrian Bartos
- d. Apologies: Clarisse Eveno

## 2. Update on the ECI Workshop in Cordoba

The Core Committee received a copy of the planned program for the ECI meeting in Cordoba. The CC was asked whether they thought of the program, and all agreed that it looked like a good program. A few additions were made to the program to round out all the topics that are important to the EuroPMP COST Action, such as the inclusion of “what to do with an unexpected appendiceal tumour” (a controversial issue). Other suggestions for additional speakers were made. A revised program will be circulated when it is available. The Core Committee also decided to lower the hotel repayment level to €100 for this meeting. This will hopefully allow at least one or two more participant to be included.

## 3. Update on the budget

Everyone has seen the budget now, and it has been approved by the Management Committee. Dawn outlined some of the technicalities of the budget, such as the need to collate several of the dissemination activities into the meetings in the COST system as it is unable to deal with derogations from their set plan online. Dawn circulated the budget that everyone had previously agreed to in the CC, and it was agreed that the movement of funds from the meetings “back” to the activities that were planned was agreed by all CC members. This will allow several members to attend meetings as presenters, for example. The agreed budgetary movement is appended to this document.

## 4. Update on Member Countries

Portugal has now joined the EuroPMP COST Action. The membership list now includes: Belgium, Germany, Greece, Israel, Spain, Finland, France, Croatia, Italy, Latvia, North Macedonia, Norway, Poland, Portugal, Romania, Sweden, Turkey and the United Kingdom. (18 countries!)

## **5. Update on the Website**

The website has been undergoing slow but steady growth. Dawn has now added some new information, including a members' section where you can download items such as agendas, minutes of meetings and other information. There are plans to include downloadable content such as graphics and flyers in the future. Members need to apply for membership on the website, and will be approved on an individual basis.

## **6. Update on repayments for February meeting**

The repayments for the February meeting are now almost complete. There are still a few payments waiting on repayment, which are being held up by issues such as incorrect account numbers or missing files. They will be complete by the end of this week.

## **7. RCOG Meeting**

Dawn received an invitation to attend the RCOG World Congress in the UK in June. The cost to attend will be £995+VAT, which will include the booth and some basic furniture. It is expected that one person (probably Dawn) will be sent to man the booth. The CC was asked whether this is something they would like to support. The case is made through the fact that the Obstetricians and Gynaecologists are the very people we wish to target the most with our informational campaign since in many cases, they are the people who first "miss" the identification of PMP patients, many during seemingly routine surgeries for ovarian cysts. The CC discussed and agreed that this was an ideal chance to reach the population. Dawn will contact Federica about obtaining permission to attend the meeting, as this is required under the vademecum.

## **8. Any Other Business**

Sarah noted that we did not receive any STSM applications for this round, although there was definitely some interest shown. Another STSM call will be put out shortly and it is hoped that this will capture the applications for these folks, as well as many more!

## **9. Conclusion**

The meeting was concluded at 13.55.